



Waiver Application Instructions

Submit your application as soon as possible prior to your planned operation. The FAA encourages applicants to submit applications at least 90 days prior to the start of the proposed operation.

The FAA will strive to make a decision on waivers within 90 days; however, the time required for the FAA to make a determination regarding waiver requests will vary based on the complexity of the request. The amount of data and analysis required as part of the application will be proportional to the specific relief that is requested.

Applicants requesting a Certificate of Waiver in accordance with 14 CFR Section 107.205 must complete all items on this form that are marked with an asterisk.

Responsible Person

Name: The Responsible Person is the official holder of the waiver.

The Responsible Person:

- Is responsible for the safe conduct of the operation and for the strict observance of the terms and provisions contained in the waiver;
- Is responsible for ensuring the Remote Pilot in command, manipulators of the controls, and Visual Observer (VO), if one is used, are:
 - Informed of and observe the terms and provisions in the waiver and the strict observance of the terms and provisions within it; and
 - Familiar with the regulations codified at [14 C.F.R. part 107](#).
- Should be a person who has ongoing knowledge of the operations of the Small UAS under the waiver;
- Is not required to be the holder of a remote pilot certificate with a Small UAS rating (remote pilot in command);
- May be the representative of an organization (enter name of organization in the appropriate space);
- Is responsible for maintaining information; such as, a list of pilots, make/model of all aircraft operating under the terms of the waiver and presenting the information to the FAA upon request; and,



- Is responsible for maintaining records or other information required to demonstrate compliance with the special provisions in the Waiver.

Mailing Address: List the Responsible Person's permanent mailing address.

If the Responsible Person is the representative of an organization, enter the permanent mailing address of the organization.

- This must be a location where certified mail can be received. Do not use a Post Office box (P.O. Box).

Phone: Enter the Responsible Person's direct phone number so the FAA can obtain additional information about the operation(s) from that person.

Email Address: Provide the Responsible Person's direct email address so the FAA can contact that person for additional information about the operation(s).

Remote Pilot

Name: Enter the name of the Remote Pilot in command who will operate under the waiver.

Mailing Address: List the Remote Pilot's permanent mailing address.

- This must be a location where certified mail can be received. Do not use a Post Office box (P.O. Box).

Phone: Enter the phone number.

Remote Pilot certificate number: Enter the Remote Pilot in command's Part 107 Airman Certificate number.

- Do not enter the Part 61 Airman Certificate (for manned aircraft operations), if the Remote Pilot is the holder of a Part 61 Airman Certificate.
- Enter "pending" if the remote pilot in command possesses a temporary certificate.



Your Waiver Application

What regulation(s) do you want waived?

- You must select at least one regulation subject to waiver.
- Apply only for the regulation(s) you need.

Waiver Safety Explanation: To comply with [Section 107.200](#), provide the following:

- A complete description of the proposed operation and justification that establishes that the operation can safely be conducted
- Identify potential hazards and risks.
 - Review the [Waiver Safety Explanation Guidelines](#) for each regulation selected and describe, to the greatest extent possible, how you propose to mitigate risks associated with the hazards utilizing operating limitations, technology, training, equipment, personnel, sterile areas, etc.

NOTE: The FAA will deny waiver requests submitted without hazard identification and risk mitigation strategies.

- The FAA may contact you to request additional information such as, information about the equipage on your Small UAS and/or details about the location of your operation.

Any documents you submit to the FAA may be disclosed, under the [FAA's System of Records Notice under the Privacy Act](#).

If you believe the records contain commercially valuable information that should **not** be disclosed to the public, include annotations on each page and/or electronic file. The FAA will evaluate the records and may not disclose them if they are exempt from public disclosure under 5 U.S.C. § 552(b).

NOTE: You will receive a confirmation email once your waiver application has been in-processed by the FAA. To submit supporting documentation for your waiver request, follow the instructions in this email. Supporting documents must be provided within 7 days of receiving the confirmation email.



Start Date: Select a date operations are scheduled to begin.

End Date: Select a date operations are scheduled to end.

- The FAA requests that applications are submitted as soon as possible (at least 90 days) prior to the start of the planned operation.
- Waivers may be approved for a period of up to 48 months after approval date.

Where do you want to fly?

- Provide a detailed description of the proposed geographic area of operations.
- Describe boundaries using street address, easily identifiable landmarks, and/or latitude and longitude.
- Include distance and direction from the nearest public airport.
- Specify the location, region, and/or whether you seek to operate nation-wide.

Proposed maximum flight altitude: Provide the maximum altitude at which the operation will be conducted in feet above ground level.

Small UAS

Make: Enter the Small UAS manufacturer.

Model: Enter the Small UAS model.

- The Small UAS make and model are required only for an application requesting a waiver to § 107.39: Operation over human beings.

Aircraft registration number: Enter the registration number of the aircraft that will operate under the waiver.

- The Responsible Person must maintain a current list of Small UAS by registration number(s) used in the Waiver holder's operations. This list must be presented for inspection if the FAA requests it.

Click [Add another small UAS](#) to add additional aircraft.



Other Part 107 Waivers or Requests

Answer the listed question. If 'you select 'Yes' provide the waiver number or reference number.

Applicants requesting a Certificate of Waiver may continue to utilize [FAA Form 7711-2, "Application for Certificate of Waiver or Authorization" to submit a request for a waiver](#). However, submission of the paper copy of FAA Form 7711-2 may result in a delay in processing your request.

Submit

You will receive a confirmation email once your waiver application has been in-processed by the FAA. Please be patient and do not re-submit a duplicate application.

The FAA cannot accept attachments with your application. If you wish to submit additional information to support your application, please follow the instructions contained in the confirmation email.

Tips for a Successful Waiver Request

- Only select the Part 107 Regulations that **need to be waived** in order to perform the proposed operation;
- Thoroughly read and address the Waiver Safety Explanation Guidelines;
- Be prompt in responding to the FAA when asked for additional information.
 - Delays in responding to inquires could cause delays in processing your request.
 - No response after 30 days will cause your request to be withdrawn.
- The FAA encourages applicants to submit applications at least 90 days prior to the start of the proposed operation. The FAA will strive to complete the review and resolution of waivers within 90 days; however, the time required for the FAA to make a determination will vary based upon the complexity of the request.